

Student's Name (First and Last Name)		Date of Submission	Verification
BVA High School Absence Verification Form	Parent/Guardian Phone Number		Number of days

	Day	Evening	Excuse was Late
List the exact days of absence by date: _____			Number of days Absent _____
Clearly explain absence or reason for being tardy			
Parent/Guardian Name (Print)	Parent/Guardian Signature	Date	
Parents/Guardians MUST provide a written explanation for full or partial days of absence (tardy and early release included). This form must be presented at the time of admittance for tardy students to be excused. All other absences must submit this form within three school days. Failure to meet this time limit for absence verification will result in Unexcused or Unlawful designation of the absence category.			

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